



77 Main Street North, Suite 205
Southbury, CT 06488
BOARD OF DIRECTORS MEETING
Wednesday 11/01/2023, 5:30 PM

Voting Members in Attendance

Fred D'Amico (Oxford) Board Chair
Larry Ellis (Oxford) Vice Chair
Michael Crespan (New Milford)
John Michaels (Southbury)
Deb Fuller (Woodbury)
Casey Flanagan(Sharon) (via Google Meet)
Dr. Jeremy Levin MD (New Milford) (Via Google Meet)
Dean Sarjeant(Washington) (Via Google Meet)

Non Voting Members in Attendance

Amy Bethge, MPH (Director of Health)

Staff in Attendance

Joe Kmetz (Chief Sanitarian)

Voting Members Not in Attendance

Jack Kelly (Southbury)
Chris Cosgrove(New Milford)

MEETING MINUTES

Meeting called to order- Board Chair Fred D'Amico 5:33 pm

John Michaels made a motion to make the Executive order the last item to discuss on the agenda.

Second: Deb Fuller

All in favor

Motion Carries

Approval of Minutes

Motion to approve 10/4/2023 BOD meeting minutes

Fred D'Amico made a motion to approve the minutes

Second: Deb Fuller

All in favor

Motion Carries

Chairman's Report

None

Director's Report

According to data from the Centers for Disease Control and Prevention (CDC), there have been fewer Emergency Department visits for upper respiratory illnesses including COVID-19, Flu, and RSV to date as compared to this time last year. We can likely expect to see an increase in these rates over the next few weeks as we move towards the holiday season. We continue to monitor these data. John Michaels asked about monitoring and what the health district does if the cases go up. Ms. Bethge stated we send out communications to the schools and community members on how to keep themselves safe and encourage community members to get vaccinated.

Community Health Update

As of October 25th the Community Health Team has completed 19 of the scheduled 45 flu clinics and has administered 535 flu vaccines. Community members attending flu clinics were offered to complete a survey. The district has received back 86 surveys and the responses that were recorded were as follows: 89.5% were very satisfied at a rate of 10 and 7% at a rate of 9 and 1 individual rated at a 1. Ms. Bethge read quotes from community members that had positive reviews. One individual stated we needed more signage as he could not find the location. Ms. Bethge stated that we have increased our signage.

Environmental Health Update

Both staff members that participated in the Phase I Subsurface Sewage Disposal class passed the course and associated exam. Larry Ellis asked how many septic systems are designed by engineers. Mr. Kmetz stated about 50%. Ms. Bethge said we have two staff members who are certified in Phase II Subsurface Sewage Disposal and two more are taking the course now and will have it completed by December.

Lead awareness week occurred during the month of October. As part of the district's efforts to reduce rates of lead exposure, HVHD receives blood test results from children throughout the district with elevated blood levels. The district then contacts parents and educates them on lead safety and ways in which to eliminate their child's exposure. If over certain thresholds as determined by CT DPH, the district will conduct lead inspections and lead abatement.

Fred D'Amico asked Joe Kmetz for an update on environmental health. Mr. Kmetz stated that they are busier than last year by about 10%. Mr. D'Amico asked how the restaurant inspections were going. Mr. Kmetz said that the sanitarian completing the inspections is doing a great job and is timely in her completion of inspections. Mr. Michaels asked if we have more of a feel on the community reception of the more intensive food inspections. Mr. Kmetz said the sanitarian has been successful in her efforts to communicate with restaurants and community members as appropriate.

Old Business

HVAC is in process. There was a minor repair completed that helped stop the leak which gives the district time to do an analysis.

Ms. Bethge stated that at the next meeting there will be someone from IT to discuss a few different options regarding a processing system that is at the end of its life.

New Business

None

Finance Sub-committee report

Mr. Michaels stated today was the deadline for some financial reports and we have seen some if it and it is under review. Mr. Michaels said the district might have the first of the budget draft out at the December meeting. Ms. Fuller asked when the budget was due. Ms. Bethge said February 1st is the date in the by-laws.

Executive Session

Executive Session started 5:33pm

Executive Session ended 5:57pm

Meeting Adjournment - 6:33pm

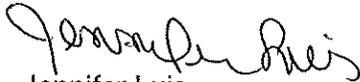
Motion to adjourn: Fred D'Amico

Second: Larry Ellis

All in Favor

Motion Carries

Minutes recorded by:



Jennifer Luis