

**HOUSATONIC VALLEY  
HEALTH DISTRICT**

**MONTHLY REPORT**

**FEBRUARY 1 - MARCH 16, 2022**



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DIRECTOR OF HEALTH

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# UPDATE FROM LISA MORRISSEY, DIRECTOR OF HEALTH

Dear Community,

Happy March and Nutrition month! I am pleased to present the monthly report for Housatonic Valley Health District.

The Community Health, Public Health Emergency Preparedness (PHEP) and Medical Reserve Corps (MRC), and Environmental Health divisions have been working together to plan National Public Health Week (April 4 - 10). This week will include a variety of events, including a month long walking challenge, a virtual mindfulness meditation session, and more! More information to come in the following weeks.

April  
4

**April Walking Challenge Launch\***

Register on [www.hvhd.us](http://www.hvhd.us)



April  
6

**Mindfulness Meditation with Praba Makayee\***

7:00 pm - 8:00 pm  
on Google Meets



The following pages contain reports from each team, which include ongoing activities.



**LISA MICHELLE MORRISSEY, MPH**  
**DIRECTOR OF HEALTH**



# Administrative Division:

The Administrative Division is responsible for planning and executing a comprehensive range of administrative services which support office operations. These services encompass the areas of human resource management, financial management, systems and information management, facilities management and support services.

During this reporting period, the Office Manager and Operations Manager completed the following tasks:

- Working with “Mission Accounting” in organizing our Quickbooks online system. Mission Accounting Services will be providing bookkeeping services for the district.
- The division has successfully finalized the HR onboarding for current and new employees.
- In process of creating spreadsheets with revenues and expenses for the district.



**Jennifer Luis**  
Office Manager



**Marvalee Washington-Allen, MS**  
Public Health Operations Manager



# COMMUNITY HEALTH REPORT

The Community Health Division is continually building relationships with community members to serve as an educational resource for residents, businesses, schools, and other stakeholders.

During this reporting period, the Community Health Division completed the following:

- Implemented community COVID-19 PCR tests in New Milford and Southbury
- Met with Senior Center directors to plan monthly educational programs.
- Working with PPS to update insurance contracts for HVHD.
- Continues to offer COVID-19 vaccines weekly in Southbury and New Milford.

Goals for next month are to offer a Lyme Disease prevention program in the community and implement education for public health week.



**Heidi Bettcher, RN, BSN**  
Community Health Nursing Supervisor



# COMMUNITY HEALTH REPORT

## COVID Vaccination Clinics

HVHD held weekly COVID-19 clinics at our New Milford and Southbury locations.

**14**

**Total Number of COVID Clinics**

from 2/1-3/16

## BLOOD PRESSURE CLINICS

HVHD conducted a total of 11 blood pressure clinics throughout all 5 towns.

**18**

**Total Number of Blood Pressure Clinics**

from 2/1-3/16



# Public Health Preparedness and Medical Reserve Corp (MRC) Report:

The Public Health Emergency Preparedness Division aims to build community relationships and prepare our communities to deal with emergency situations. The Division serves as an educational resource for personal and community preparedness through community building and volunteer recruitment.

During this reporting period, the PHEP/MRC Division:

- Sent out a questionnaire survey for all HVMRC volunteers to measure their experience as a volunteer and what they would like to see from the unit
- Successfully completed a regional call down drill that measured our response capabilities in the event of an emergency
- Currently setting up an orientation for our current volunteers that would reintroduce our MRC as Housatonic Valley Medical Reserve Corps. This session will also cover topics such as volunteer expectations, information about HVHD, and the MRC from a national, regional, and local standing.
- Creating an onboarding process for new volunteers and starting to plan for MRC recruitment events in all towns we service
- Working to set up meetings with local emergency management directors to create strong relationships and build towards a collaborative PHEP program



Megan McClintock, MS  
PHEP/MRC Coordinator



# Environmental Health Report:

The Environmental Health Division provides a multitude of services, which include but are not limited to, land use plan review and inspection, food service establishment plan review and inspection, septic plan review and related inspections and daycare inspections.

The Environmental Health Division focuses on the interrelationships between people and their environment, promotes human health and well-being, and fosters healthy and safe communities. This includes providing services such as:

- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability (through the CT DPH Laboratory)
- Public swimming pool code compliance and inspection



**Joe Kametz**  
**Chief Sanitarian**





# New Milford Environmental Health Report

## Food

1

### Food Establishment Plan Reviews

during February 1 - March 16, 2022

17

### Food Inspection

during February 1 - March 16, 2022

3

### Food Establishment Permits

during February 1 - March 16, 2022

## Septic

4

### Septic Permit

during February 1 - March 16, 2022

5

### Septic Plan Review

during February 1 - March 16, 2022

4

### Permit to Discharge

during February 1 - March 16, 2022

## Building

25

### Building Additions

during February 1 - March 16, 2022

## Soil

7

### Soil Tests

during February 1 - March 16, 2022

## Daycare

1

### Daycare License

during February 1 - March 16, 2022

## File Request

110

### Property File Requests

during February 1 - March 16, 2022



# Oxford

## Environmental Health Report

### Food

0

#### Food Establishment Plan Reviews

during February 1 - March 16, 2022

10

#### Food Inspection

during February 1 - March 16, 2022

0

#### Food Establishment Permits

during February 1 - March 16, 2022

### Septic

6

#### Septic Permit

during February 1 - March 16, 2022

2

#### Septic Plan Review

during February 1 - March 16, 2022

3

#### Permit to Discharge

during February 1 - March 16, 2022

2

#### Permit to Construct

during February 1 - March 16, 2022

3

#### Final Inspections

during February 1 - March 16, 2022

### Building

4

#### Building Additions

during February 1 - March 16, 2022

4

#### Well Permits

during February 1 - March 16, 2022

### Soil

2

#### Soil Tests

during February 1 - March 16, 2022

### Daycare

0

#### Daycare License

during February 1 - March 16, 2022

### File Request

-

#### Property File Requests

during February 1 - March 16, 2022

### Complaints

3

#### Health Code Violation Complaints

during February 1 - March 16, 2022



# Southbury Environmental Health Report

## Food

2

### Food Establishment Plan Reviews

during February 1 - March 16, 2022

22

### Food Inspection

during February 1 - March 16, 2022

2

### Food Establishment Permits

during February 1 - March 16, 2022

## Septic

5

### Septic Permit

during February 1 - March 16, 2022

8

### Septic Plan Review

during February 1 - March 16, 2022

3

### Permit to Discharge

during February 1 - March 16, 2022

7

### Permit to Construct

during February 1 - March 16, 2022

3

### Final Inspections

during February 1 - March 16, 2022

## Building

4

### Building Additions

during February 1 - March 16, 2022

0

### Well Permits

during February 1 - March 16, 2022

## Soil

8

### Soil Tests

during February 1 - March 16, 2022

## Daycare

0

### Daycare License

during February 1 - March 16, 2022

## File Request

142

### Property File Requests

during February 1 - March 16, 2022

## Complaints

1

### Health Code Violation Complaints

during February 1 - March 16, 2022



# Washington Environmental Health Report

## Food

0

### Food Establishment Plan Reviews

during February 1 - March 16, 2022

0

### Food Inspection

during February 1 - March 16, 2022

1

### Food Establishment Permits

during February 1 - March 16, 2022

## Septic

0

### Septic Permit

during February 1 - March 16, 2022

6

### Septic Plan Review

during February 1 - March 16, 2022

0

### Permit to Discharge

during February 1 - March 16, 2022

2

### Permit to Construct

during February 1 - March 16, 2022

0

### Final Inspections

during February 1 - March 16, 2022

## Building

27

### Building Additions

during February 1 - March 16, 2022

3

### Well Permits

during February 1 - March 16, 2022

## Soil

0

### Soil Tests

during February 1 - March 16, 2022

## Daycare

0

### Daycare License

during February 1 - March 16, 2022

## File Request

51

### Property File Requests

during February 1 - March 16, 2022

## Complaints

2

### Health Code Violation Complaints

during February 1 - March 16, 2022



# Woodbury Environmental Health Report

## Food

0

### Food Establishment Plan Reviews

during February 1 - March 16, 2022

14

### Food Inspection

during February 1 - March 16, 2022

0

### Food Establishment Permits

during February 1 - March 16, 2022

## Septic

3

### Septic Permit

during February 1 - March 16, 2022

4

### Septic Plan Review

during February 1 - March 16, 2022

6

### Permit to Discharge

during February 1 - March 16, 2022

6

### Permit to Construct

during February 1 - March 16, 2022

3

### Final Inspections

during February 1 - March 16, 2022

## Building

10

### Building Additions

during February 1 - March 16, 2022

6

### Well Permits

during February 1 - March 16, 2022

## Soil

4

### Soil Tests

during February 1 - March 16, 2022

## Daycare

0

### Daycare License

during February 1 - March 16, 2022

## File Request

-

### Property File Requests

during February 1 - March 16, 2022

## Complaints

1

### Health Code Violation Complaints

during February 1 - March 16, 2022



## Communications Division:

The Communications Division handles internal and external communications. This includes communicating with stakeholders, the media, and staff. This division works closely with other departments to ensure it adequately promotes services, accomplishments, and conveys accurate information to the community. The Communications Division is responsible for enhancing, developing, and promoting the HVHD brand across multiple platforms; accomplished through web programming, multimedia development, public relations, media outreach, social media management, graphic design, and print production.

During this reporting period, the Communications Division completed:

- Ongoing social media campaigns across four platforms about COVID-19 testing and vaccinations.
- Created a social media campaign for National Public Health Week (April 4 - 10).
- Working with Community Health, PHEP & MRC, and Environmental Health divisions to promote and implement public health programs for National Public Health Week
- Ongoing collaboration with PHEP & MRC division to recruit and brand MRC within HVHD.



**Ruth Quattro**  
Public Health Communications Coordinator



# Communications Statistics:



## Press Releases

4

Press Releases were drafted and distributed to 8 media outlets

## Reports

6

COVID-19 reports were distributed to community partners and stakeholders



## Social Media



Facebook Page Likes: 12



Instagram Followers: 21



Twitter Followers: 4



LinkedIn Followers: 78