

HOUSATONIC VALLEY HEALTH DISTRICT
77 Main Street North, Suite 205
Southbury, CT 06488

BOARD OF DIRECTORS
MEETING
Wednesday 01/12/22, 5:30 PM
District Office 77 Main Street N Suite
SOUTHBURY, CONNECTICUT
MINUTES

BOARD MEMBERS PRESENT: Anne Neumann, Chair
Richard Hunter (in person)
Fred D'Amico (in person)
Larry Ellis (in person)

GUESTS:
Lisa Morrissey, Director of Health
Kevin Anderson VMC Consulting
Marvalee Washington-Allen HVHD

- Call to Order- 5:38pm

Meeting call to order by Board Chair Anne Neumann a brief discussion about the merger will officially take place February 1, 2022. There will be a total of four new Board members 3 representing The Town of New Milford Health and 1 from The Town Washington. They will be in attendance at the next Board meeting. Washington is to vote on the merger the week of January 17th.

- Approval of the minutes of the December 01, 2021 Board Meeting- 5:40pm

Motion carried by Board Member Larry Ellis for minutes' approval.

Second Fred D'Amico

ALL IN FAVOR

- Executive Session-5:42PM

Motion carried by Richard Hunter to move into Executive Session Marvalee Washington and Lisa Morrissey left the meeting.

Second Larry Ellis

ALL IN FAVOR

Board moved out of Executive session Lisa and Marvalee returned to meeting 6:05pm

Director of Health Lisa Morrissey explained the purpose of a Health Director contract to the Board -6:06pm

- Hire Director of Health 6:07pm

Motion carried Richard Hunter to hire Lisa Morrissey as Director of Health for Housatonic Valley Health District.

Second by Fred D'Amico

ALL IN FAVOR

- Telephone Purchase/Contract-6:07pm

Board chair Anne Neumann discussed phone system and price changes. There will be a cost saving shift from 23k to 12k for new phone system. Director of Health Lisa Morrissey also discussed configuration for new system to work in all five towns despite the location of an employee. The cost is set 9k per year instead of having a separate which will cost at 57k per year. Director of Health Lisa Morrissey also discussed ADHOC spending with previous company Advanced Office Systems. There will be a 60-day implementation to

assess cost using New Milford IT department for IT services. There will be a review on how much is being spent to determine if there will be an hourly rate or yearly rate with New Milford IT department or looking into another vendor.

- COVID-19 PCR Testing MOU-6:13pm

Director Members will get a discounted rate at price per test. This testing is for municipalities and not available to the public.

- Branding Progress 6:14pm

Director of Health Lisa Morrissey discussed our district name has been changed with the state. We are in process of changing with the Federal Government. Insurance companies will be delayed because we are still in the selection process. The new branding documents that include business cards, envelopes and letterheads have all been created through a local vendor who had the most competitive price. Uniforms will be put in place for the staff and we are currently looking into vendors for the best prices. Uniforms will include polo tops for both summer and winter seasons. Lisa discussed a new tool that will be on new website for food inspections, the public will have access to inspection results of restaurants.

- Old Business-6:24pm

No old business

- New Business 6:24pm

1. Board Chair Anne Neumann discussed 900 Main Street S Letter of Intent New Office Space that we will be leasing. The space is affordable and contracts are being put together. She discussed preparations for listing our current office space for sale, a satellite space in New Milford would also be needed that includes clinical space. The realtor will put together a proposal with details of lease.
2. A brief discussion about adding additional services the district can provide such a school sport physical and, occupational services. This will help generate revenue and Director of Health Lisa Morrissey will gather more information about state regulations on how we can go about doing physicals.
3. Board Chair Anne Neumann discussed a conflict of interest form that will be discussed in the next meeting.
4. A photo session for Board members will be scheduled and all members will have district emails through Gmail.
5. Kevin Anderson discussed status of health insurance for employees. He received quotes from different vendors (CIGNA, Anthem, BCBX and Aetna) district will be saving 50k per year on insurance. his will allow for less deductible and will have more coverage. Retirement:

6. A discussion about health insurance for the district identified Citi National Bank to be the advisor for current retirement accounts which will eventually be rolled over to a new account once finalized.

- Adjournment-6:56pm

Meeting adjourned by Board Chair Anne Neumann.

Motion carried to adjourn meeting Richard Hunter

Second Larry Ellis

ALL IN FAVOR

- Next meeting February 2nd 2022 at Southbury Town Hall at 5:30pm